



St. Andrew's CE Primary School Nursery Admissions Policy 2021

St. Andrew's is a Voluntary Aided Primary School founded and inspired by the Christian faith, according to the teaching and practice of the Church of England. The Governing Body is responsible for the admission of pupils to the Nursery and the Main School. As far as possible, the school will ensure that pupils with disabilities have access to the same opportunities as other pupils.

Submission of Application Forms

A Nursery Application Form must be completed and submitted, together with full supporting evidence, by the closing date of **15th January 2021**. No applications or additional information received after this date will be considered. All applications should be accompanied by proof of your child's address. Copies of two of the following are required: UK driving license, council tax notification or utility bill less than three months old. This must be the address where the child permanently resides. We will also need to see your child's medical card, personal child health record, passport or birth certificate to confirm his/her date of birth.

ADMISSIONS CATEGORIES

Category 1 Looked-After Children
Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangement or special guardianship order.
Category 2 St. Andrew's Church Regular Worshippers
Children whose parent(s)/guardian(s) are regular worshippers at the Parish Church of St. Andrew's Enfield.
Category 3 Sibling
Sibling of a child attending the main school at the time of admission. Brothers or sisters are interpreted in this context as children, living at the same address, who share a parent through a blood relationship, legal adoption or legal fostering.
Category 4 Regular Worshippers at Named Churches
Children whose parent(s)/guardian(s) are regular worshippers at one of the following churches: Enfield Baptist Church Enfield Citadel (Salvation Army) Enfield Town Community Church St. Mary Magdalene Church, Enfield Trinity Church, Enfield
Category 5 Distance From School
Children who live in close proximity to the school, priority will be given to the closest.

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ADMISSIONS CATEGORIES – Additional Information

Looked-After Children Category 1

By a looked-after child, we mean one in the care of a local authority or being provided with accommodation by a local authority in the exercise of its social security function. An adoption order is one made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46). A 'child arrangement order' is one settling the arrangements to be made as to the person with whom the child is to live. (Children Act 1989, Section 8, as amended by the Children and Families Act 2014, Section 14). A 'special guardianship order' is one appointing one or more individuals to be a child's special guardian/s (Children Act 1989, Section 14A). Application under this category must be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order).

Church Attendance Category 2 or 4

To be considered under each Church category, regular worship means that a minimum of twice a month attendance at Sunday worship is required, by at least one parent or guardian, for a continuous period of no less than eighteen months before the date on which the application is due. Please ensure that Church attendance is verified and signed by the appropriate priest/minister on the attached Supplementary Information form.

Those who have changed churches in the eighteen months prior to the date of application may have previous regular church attendance taken into account. Signed confirmation from ministers of both churches will be required, indicating regular attendance by at least one parent or guardian, at least twice a month, for a continuous period, which would give a total of at least eighteen months regular attendance, before the date on which the application is due and would indicate ongoing church commitment. If the churches are of the same or different denominations but the category changes, the majority attendance will determine the category under which the application will be considered.

Please note:

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

Distance from School Category 5

When reference is made to distance from the school, it must be the parents/guardians' address where the child permanently resides at the time of application. No other address will be considered. In the event of this category being oversubscribed, priority will be given on the basis of least distance between the child's home and the school. All distances will be calculated using the London Borough of Enfield admission, computer system using ADDRESS-POINT®. This provides a national grid co-ordinate and a unique reference for each postal address in Great Britain. The grid reference is provided to a resolution of 0.1 metre (10 centimetres). The accuracy of each ADDRESS-POINT® is such that each point will fall within the addressed building.

In the case of multi-occupancy buildings such as flats, where there may only be one address point, priority will be given to the applicant whose door number is the lowest numerically or alphabetically. Where two or more children live exactly the same distance from the school, a decision will be made using random allocation.

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ADDITIONAL INFORMATION

Multiple Birth

If a child from a multiple birth is offered the last available place, the other child/children will be admitted as an exception.

Education, Health and Care Plans

Children with a Statement of Special Educational Need or with an Education, Health and Care Plan (EHCP) naming St. Andrew's School, will always be offered a place, if the school is able to meet the child's needs.

Over Subscription

In the event of over-subscription, the Governors will consider all applications using the categories above, which are listed in order of priority.

False Information

If any false information is provided, this will lead to an offer of a place being withdrawn.

Appeals

There is no right to appeal for a Nursery place.