



*From the Chair of Governors*

October 2025

Dear Parents and Carers

## **ANNUAL SCHOOL MAINTENANCE FUND APPEAL**

Once again, I am writing to you on behalf of the Governors, to ask for your help in ensuring that our school buildings continue to be a safe, secure, well-maintained space in which your children can learn and play.

Unlike state schools, Church of England schools are required to pay 10% towards the cost of any necessary building or maintenance work. At St Andrew's, the governors have a School Maintenance Fund, which helps to ensure that we can meet our obligations and keep our school buildings repaired and, where necessary, renewed or replaced. The Governors use this fund to pay into an insurance scheme managed by the Diocese of London, which, in turn, covers the cost of repairs. From time to time, they may also use this fund for other purposes that directly benefit the school.

In recent years, many improvements and repairs to our buildings have been covered by the scheme, for example, the installation of low energy lighting upstairs and in the main offices. We are also insured against large-scale damage, such as major repairs or replacements.

We know that the current financial situation continues to be challenging for everyone, but the pressures on the school budget are also increasing. That is why we need your help once again this year. **We are asking each family to contribute at least £35 per child, per year, towards this vital insurance.** If you are able to contribute more than £35 per child, the governors would be particularly grateful. Whatever you can afford to give, every penny helps to support your child's education.

This contribution can be paid via your child's ParentPay account. Payment may be made in instalments if that is easier (either weekly, monthly, or termly, with a minimum payment of £5 per child).

Although St Andrew's and St Paul's primary schools have now formally joined together in The Saints' Federation under one governing board, I want to reassure you that the voluntary parental contributions funds for the two schools remain entirely separate. That means that any contributions made by families from St Andrew's school will only be used to fund the projects at St Andrew's, including the St Andrew's payment to the Diocese' insurance scheme.

The Maintenance Fund relies entirely on the contributions of those, like you, who have chosen to send their children to St Andrew's, so please support the school. Your children benefit directly from having warm, safe, well-maintained school buildings, so thank you in advance for your contribution – it really is appreciated.

In the meantime, if you have any queries about ParentPay or the Maintenance Fund, please enquire at the School Office.

Yours sincerely

**Chair of Governors**