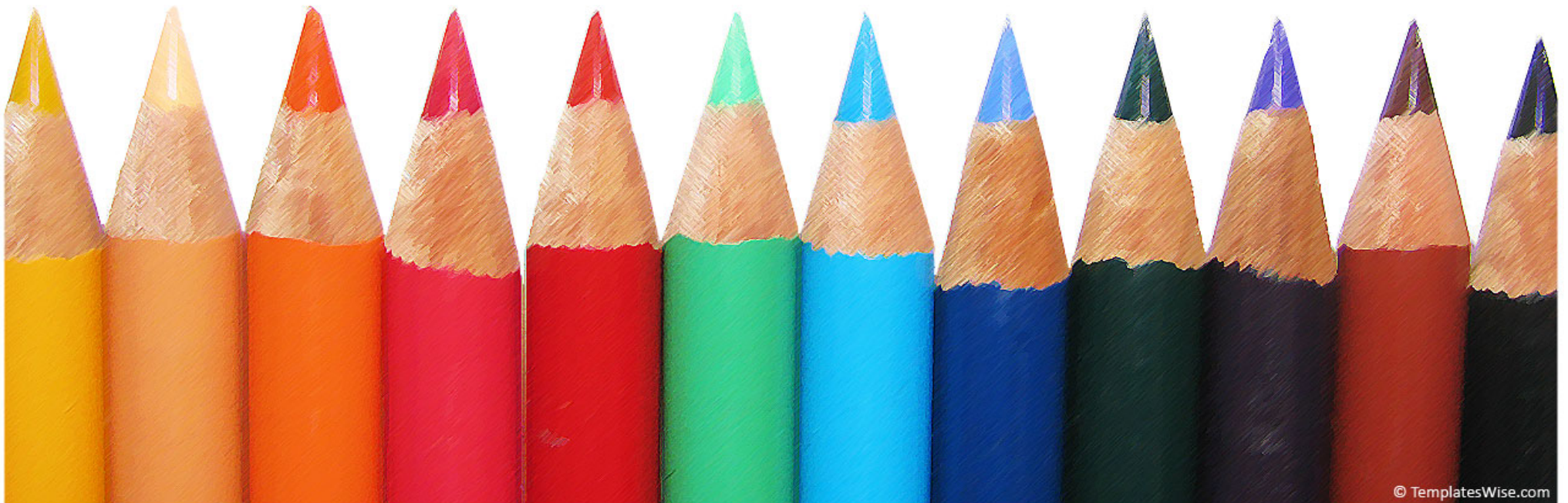


WELCOME TO ST ANDREW'S
New Starters Information

Reception Cohort
2020-21



What is EYFS? Early Years Foundation Stage

- The Development Matters document along with the EYFS statutory guidance creates a national curriculum for children aged 0-60 months
- There are seven areas of learning
- All areas are covered through direct teaching and child-initiated learning experiences.
- The play based learning is developed through children accessing specific resources and activities in both inside and outdoor areas.



7 Areas of Learning

3 Prime Areas

Personal, Social and Emotional Development
Communication and Language
Physical Development

4 Specific Areas

Literacy
Mathematics
Understanding the World
Expressive Arts and Design



Transition

Due to Covid-19 we are working very hard to make the transition into Reception as smooth as possible.

Welcome Booklet

As you and your child will be unable to visit the school before September, we will email everyone a photobook. By sharing this book together at home, we hope this will help to prepare your child for their upcoming move into Reception.

Meet the Teacher

We will be offering everyone the opportunity to have a virtual 'hello and chat' with their new class teacher. These will take part at the start of July and details will follow in due course.



Start Dates & Timings

We cannot make any arrangements at the moment.
This is the model that we usually follow:

Attend mornings for one week

8:55 a.m. to 12:00p.m.

Attend mornings and stay for lunch for one week

8:55 a.m. to 1:15 p.m.

Attend full time after this short period of part time attendance

8:55 a.m. to 3:30 p.m.

If we feel that any child may need a slightly longer settling in period we will speak to their parent at the earliest convenience.



Lunchtimes

- Every child in Reception, Year 1 and Year 2 is entitled to free school dinners as part of the Universal Free School meals offer. If you wish, you can provide a packed lunch from home.
- Children can change from packed lunch to school dinner or vice-versa at half term. We are a bit more relaxed with this rule in the first few weeks.
- We have children with severe allergies, so we are a nut free school.

Snack

- Children in YR, Y1 and Y2 are entitled to free fruit.
- Children in YR also have milk or water.



At the start of Reception we focus on:

- Making friends
- Children separating from their parent
- Learning rules of the classroom and daily routines
- Building relationships with adults in and around the school
- Confidence with new experiences such as lunchtime



Preparing A few things to focus on at home before starting in Reception

- Use the toilet independently
- Wash and dry hands thoroughly
- Put on and fasten their coats
- Take jumpers and shoes & socks on and off
- Use a knife and fork
- Talk to an adult about their needs e.g. if they need help



A typical morning

- Arrive and welcome
- Registration
- Carpet session: introducing learning activity for the morning often linked to a story
- Variety of activities self selected by the children
- Free flow inside classroom and garden area
- Focus activity led by the teaching staff
- Prepare for lunch
- Lunchtime: team of Play Leaders & Junior Games Makers



A typical afternoon

- Registration
- Phonics groups
- Carpet session linked to area of learning e.g. Maths
- Variety of activities self selected by the children
- Free flow inside classroom and garden area
- Snack time
- Focus activity led by an adult
- Tidy up time
- Singing and storytime
- Dismissal



Drop Off & Pick Up

Drop Off at 8:55 a.m.

- Please wait with your child by the gates on the main playground.
- When the bell rings, the Reception class staff will come and open the gates.
- Say goodbye before the bell.
- Children walk down to their class with their teacher.
- If you are late, please go to the school office not the classroom door.

Pick Up at 3:30 p.m.

- Staff will open the main gate on the playground.
- You will be able to collect your child from the back entrance of the classrooms.
- Children are only allowed to be dismissed to a known person. If it is someone different to usual, please let us know beforehand.



Welcome Meeting when the children have started

- Chance to meet the staff team
- See classroom environment
- Find out about the curriculum
- Find out about class systems and routines

We run a series of Parent Workshops across the year covering phonics, reading, writing and maths skills.

We also have a Story Café every term.



Communication Systems

- Website including calendar of key events
- Text messaging system
- Letters via email
- ParentPay online payment system e.g. monies for trips
- School and Class newsletters

- Parent consultation in Autumn and Spring term
- End of year written report
- Tapestry online photo-based system to share day to day learning
- Open door policy
- Staff always available to take a quick message
- Happy to arrange a short meeting with staff after school



School Uniform & Equipment

- Uniform list on the school website.
- Clip on tie for YR children.
- We prefer velcro or buckles for shoes rather than laces
- Label everything **please**.
- A handheld book bag not a backpack.
- No toys and no keyrings on bookbags.



PE

- Children come into school wearing their PE kit every Monday
- For PE children wear a polo shirt in their house team colour (red, yellow, blue or green with school badge)
- Children need trainers (velcro not laces) they do not need plimsolls.
- They have a weekly PE session led by school staff & sports coaches



Information About Your Child

Medical Information

Please inform us if your child has a medical condition as there may be additional paperwork to complete before they can start school. Please inform us if they have any allergies including food allergies. Our school kitchen can accommodate children with food allergies/intolerances.

Additional Needs

If your child has a diagnosed Special Educational Need or any additional needs, please inform us. Our Inclusion Manager and SENDCo is Mrs Jane Bolton. Email: aen@st-andrews-enfield.enfield.sch.uk

Religious Preference

If we need to make specific arrangements due to a religious preference please inform us, for example if your child does not eat certain types of food because of religious reasons.



Class Allocation

We strive to maintain a balance within our classes of:

- Gender
- Children who have attended our school Nursery and children who have not been to our Nursery

We consult Mrs Duce and endeavour to place children in a class with those that they have established friendships. However, this cannot be guaranteed in all cases.

Free flow happens a lot of the time across the two classes. This enables children to maintain 'old' friendships and to make new ones too.



If Your Child Is Unwell

- Mrs Sarah Hatchett is our Welfare Assistant.
- If your child is unwell during the school day, we will contact you to collect them.
- Please make sure contact details are kept up to date.
- If your child has been vomiting or suffering from diarrhoea. Please keep them away from school for 48 hours, from their last bout of illness.
- In all cases of absence please leave a phone message on the first day of absence.
- If your child has a medical appointment during school hours, please let us have a copy of the appointment letter.



Covid-19

- We have a risk assessment in place for the current pandemic.
- This is a 'live' document that is subject to change due to the nature of the current situation.
- As and when required, the most up to date information will be shared with our new cohort.



Breakfast & After School Clubs

- Run by our school staff
- Breakfast 7:45 a.m. start time with flexible drop off
- After School runs until 5:45 p.m. with flexible pick up
- Food and drink is provided
- Daily fee Breakfast Club currently £3.50
- After School Club currently £7.00
- Book regular sessions
- Children can only start breakfast and after school club after they have settled in Reception (not the first week)



Breakfast & After School Clubs

- Both clubs currently run at capacity and there is no scope to expand and offer more places.
- A proportion of places will be 'held back' for new Reception children.
- Bookings are made in advance.
- Payment is taken in advance, half term at a time.

Please see section on school website about Breakfast and After School Clubs



Our PTA – Parent & Teachers' Association

- Dedicated team that fundraise for our school which is essential in this time of pressured school budgets

We hold a range of events across the year such as:

- Family Bingo Night
- Parent Ball
- Quiz Night for parents
- Disco for children
- Christmas Cracker
- Mother's and Father's Day gift sales
- Happy Bag company recycling scheme
- Summer Fayre



Governing Body

For more information please see the Governor tab on our website

- They have a duty to collect annual maintenance contribution, currently £35 per child.
- This money helps to ensure that the buildings are kept in good condition.

Please complete the Gift Aid form posted in your pack. So far, this year we will be able to claim approximately £3,000 from HMRC in Gift Aid contributions.



To Follow

Letter will be sent when the following information is available:

- Class name and staff
- Start date
- House team siblings will be in the same house



Information Pack

Please complete and return the pack that has been posted out with forms for:

- Contact details
- Emergency contact details
- Medical information
- Free School Entitlement form
- Gift Aid form

Your child will not be able to start in Reception unless these forms have been completed and returned to the school office.



We look forward to welcoming you
and your child to our new
Reception cohort 😊



If you have any questions please get in touch with us via the office phone number or email.

Tel: 0208 363 5003

Email: admin@st-andrews-enfield.enfield.sch.uk

