

ST. ANDREW'S C.E. PRIMARY SCHOOL

Head Teacher:
Miss C. L. Mann



116 Churchbury Lane
Enfield
Middlesex EN1 3UL

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www.st-andrewsenf.co.uk

St. Andrew's Advert for Site Manager

We are seeking to appoint a permanent, friendly Site Manager for our 2 form entry Primary School. The role requires a person who is self-motivated, hard working, proactive and able to act on their own initiative.

Duties include:

Carrying out minor repairs, decoration and maintenance
To contribute to the development of the school premises and grounds
Overseeing the cleaning programme
Managing contractors on site
Ensuring the site is safe and secure, clean and tidy
Additional hours from Band C are for evening and weekend meetings

There may be opportunities for overtime from regular lets.

Hours per week: 7am - 1pm and 3.15pm to 6.15pm
Salary band C: Minimum of 46 and Maximum of 50 hours per week. Spinal Point 23 (£23,577)

Visits to the school are encouraged. Please call into the school to pick up an application pack or download one from the school website.

Closing date: Friday 30th November 2018
Interview date: Thursday 6th December 2018

This post will require an enhanced DBS check.

St. Andrew's CE Primary School, 116 Churchbury Lane, Enfield, Middlesex, EN1 3UL