

St. Andrew's CE Primary School

Site Manager Person Specification

	Essential	Desirable
Be able to plan, organise and work out a short term and long term schedule	✓	
Have a 'hands on' approach, undertaking routine cleaning, repairs, maintenance etc.	✓	
Be flexible and able to work on own initiative	✓	
Have recognised skills in a trade, e.g. carpentry, plumbing, painting and decorating	✓	
Commitment to ensuring that security, cleanliness and good order are of the highest standard throughout the school and grounds	✓	
A team player who quickly establishes good working relationships with all staff	✓	
Be willing to support and uphold the values of this Church of England school	✓	
Experience of supervising staff, e.g. cleaners, contractors, outside agencies		✓
Good understanding of Health and Safety		✓
Experience of working around children		✓
Knowledge of grounds maintenance		✓
A current driving licence		✓
Experience in site security		✓